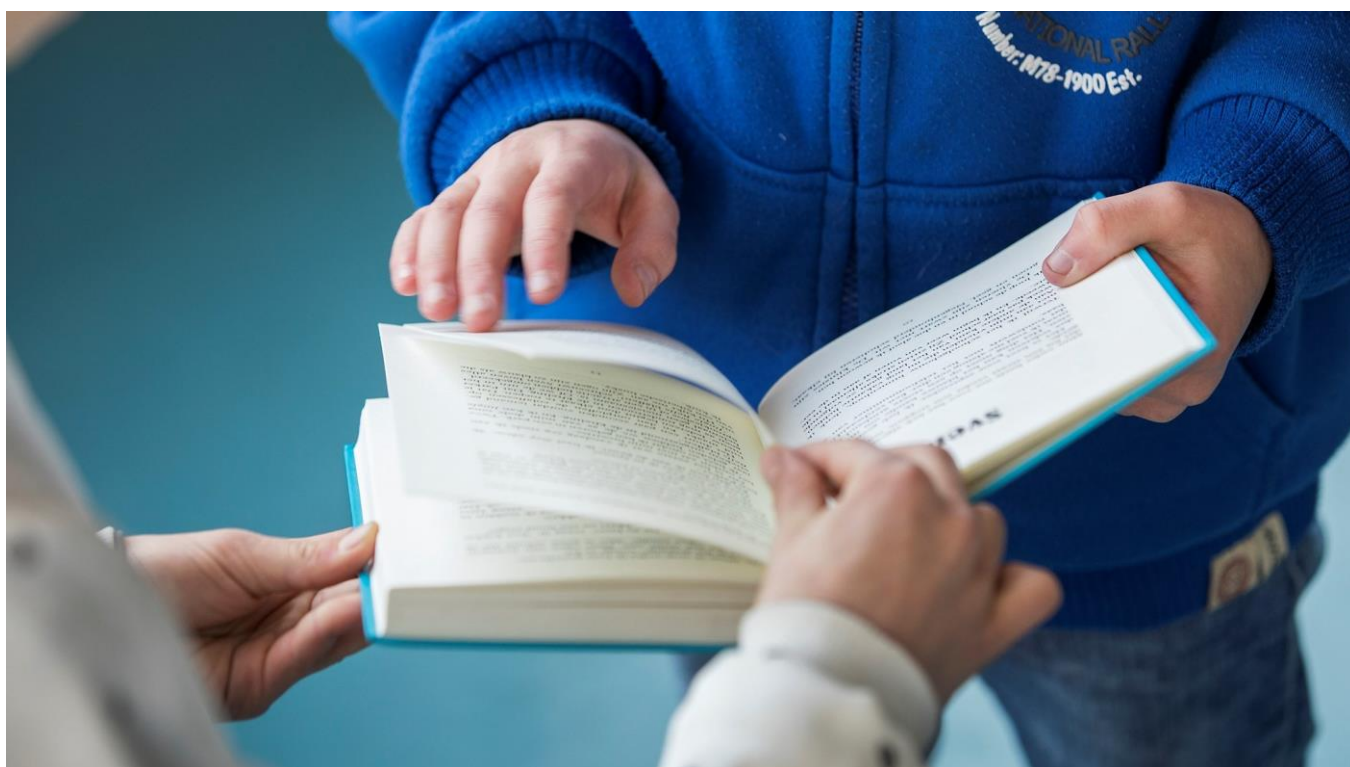




School guide 2019-2020



De Wilakkers



The information in this school guide can
also be found at [scholenopdekaart.nl](https://www.scholenopdekaart.nl)

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Preface

Primary school forms an important part of a persons' life. Just as much for you as for the children. Hence good communication between parents and the school matters.

This school guide is aimed at parents, carers and other stakeholders at our school. In this guide, practical information can be found like school times, holidays, study days, school rules and child care. There is a description of how the education is organised and which methods the school has chosen, what the school finds key and where the school distinguishes itself with respect to other primary schools. The mission and vision underlying how the school is organised is stated and what parents may expect of the school.

In the school guide, relevant information is given about how parents are involved in the school and the other methods the school uses to keep parents informed.

This school guide is compiled with the approval of the parents representatives of the parents teachers committee (in dutch: medezeggenschapsraad MR).

We wish you an enjoyable and informative read.

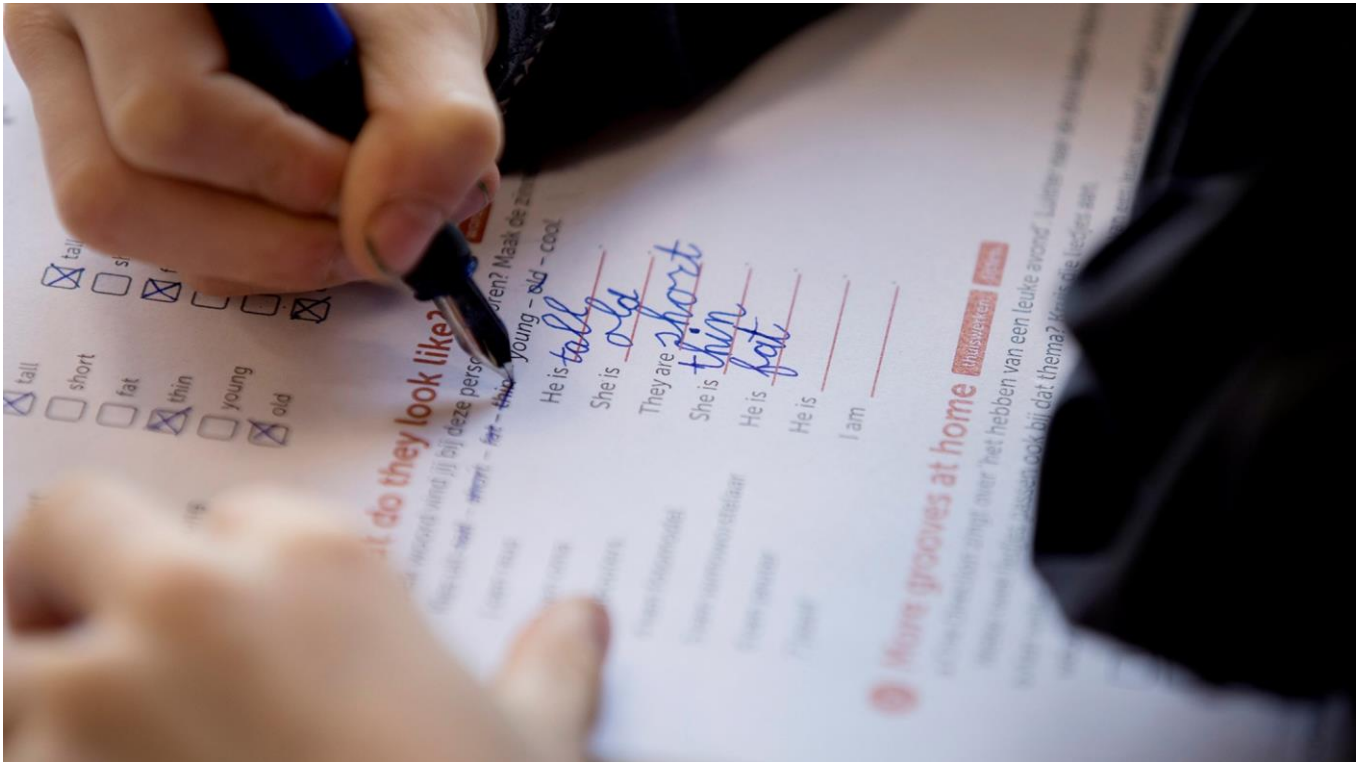
On behalf of the team of Primary school 'de Wilakkers',

Alexander Fransen

School Principal

1 About the school

1.1 General information



Contact information

De Wilakkers

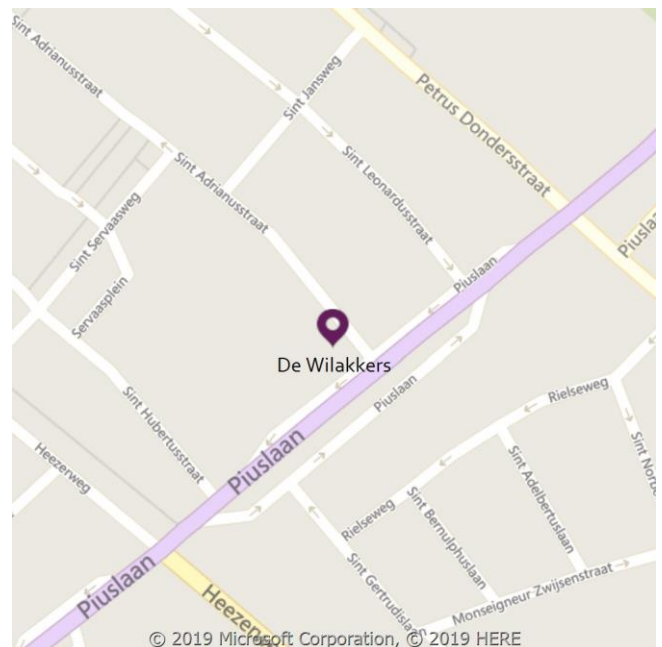
Piuslaan 68

5614CM Eindhoven

☐ +31-(0)40-2111844

☐ <https://www.wilakkers.nl>

☐ wilakkers@skpo.nl



School committee

Stichting Catholic and Protestant Christian Education Eindhoven and district

(In Dutch: Stg. Kath. en Prot.-Chr. Onderw. Eindhov. e.o.)

Number of schools: 35

Number of pupils: 10.548

□ <https://www.skpo.nl>

School leadership team

| Function | Name | E mailaddress |
|----------------|-------------------|--|
| Principle | Alexander Fransen | a.fransen@skpo.nl |
| Vice-principle | Sandra Verstegen | s.verstegen@skpo.nl |

Alliances and cooperations

This school is a member of the Eindhoven and district Educational Partnership (in Dutch: Samenwerkingsverband Passend Onderwijs Eindhoven e.o.).

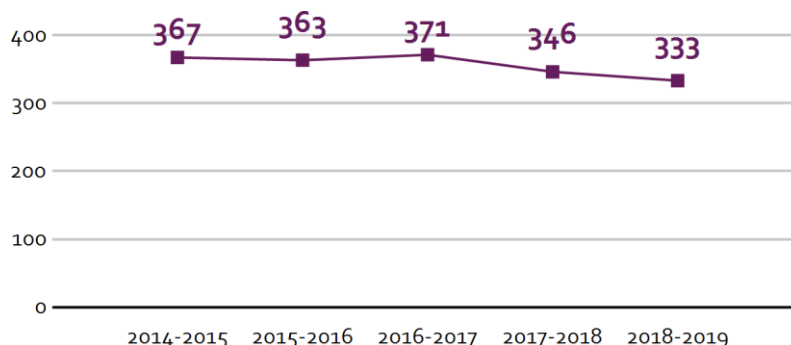
Number of pupils

Pupil numbers in 2018-2019



2018-2019

Pupil numbers across previous years



1.2 School Profile

Core values

Well-being

Talent

Knowledge

Durability

Internationalisation

Mission and Vision

Our core values!

We see children as competent, curious individuals each with their own talents. It is our task to give them the freedom and support to develop into social, critically-thinking people primed for the future and who can bring a positive contribution to the world around them. We strive that the children themselves make a step forward in their development with parents and teachers and if needed with extra support or with extra challenges to match the individual pupil. We provide a safe, warm friendly environment with calmness and structure as a given from which children can explore and discover. It is our goal to prepare children for a future, which they can design themselves, fulfilling their own dreams standing on their own feet and mutually supporting each other. From a safe play and learn environment, we see it as a joint responsibility to make the children owners of their development and hence their future. Primary school “De Wilakkers” has for this reason [the Meditative Learning approach](#) (Dutch: het Mediërend Leren). In this way, we offer the children a rewarding time.

Here is how we make it happen!

“Spilcentrum Tuindorp” is a learning community. We are self-critical and set the bar high for ourselves. To attain our goals, we have shared pillars of growth. Here we search for connections with one another so as to function as one unified centre for children. Not only do we offer a rich environment for children and teachers alike, but also a place where they can develop in an optimum manner.

Priorities

From the school year 2019-2020 onward we are going to work in 5 knowledge teams (linked to our 5 core values of our educational approach). The teams shall investigate, implement and secure the different core values.

- Knowledge development (basic skills: language and arithmetic – knowledge transfer for business subjects – investigative and design-based learning - support vs. enrichment)
- Social-emotional development (shared responsibilities – respect – social safety – social citizenship)
- Talent development (creative talent – ownership – projectmatic working)
- Durability (health – environmental awareness – activeness – green in and around the school)
- Internationalisation (English – ICT – developments in society – media awareness – being a citizen of the world)

Identity

Our primary school is a Catholic primary school. For us this means that we learn to deal with the key life questions of people. Within our education, children learn in their own way and at their own level to deal with these questions. In class 1-2, up to date picture books are used, in class 3-5 stories from the childrens bible are used as a guide as well as current everyday stories. In class 6-8 children experience in project form other cultures and lifeviews. The children are actively involved with Easter and Christmas via the school activities. But also the feastsdays of other cultures are incorporated in the curriculum. In this way, children are made aware of the multicultural society in which we live, learning to respect the different ways of thinking and living in our society.

2 Educational approach

2.1 Organisation (Group/Teachers)

Class Organisation:

KA Juf Merel

KB Juf Ebru

KC Juf Marian

3a Juf Eline

3b Juf Yvonne & Juf Laurette

4a Juf Marlies & Meester Gregor

4b Juf Nancy & Juf Catrijn

5a Juf Tinke & Juf Merel

5b Juf Leonie & Juf Britte

6a Juf Esther & Juf Janneke

6b Juf Elise & Juf Marte

7a Meester Frank

7b Meester Ruben & Juf Lianne (LIO)

8a Juf Eva & Juf Janneke

8b Meester Rob

[please note: Dutch teacher titles: Juf (Juffrouw) = Miss; Meester = Master]

















































2.2 Class schedules

Teaching time allocation in class 1 and 2

In class 1 and 2 the educational program 'Kleuterplein versie 2' is applied. This programme forms the basis of the teaching. In these classes 16 themes are treated in two years. All themes have a fixed structure with start- core- optional- en closing-activities. In class 1-2 the pupil progress tracking system 'Kijk' is used. This is a structured tool which allows the development of the child to be tracked and hence allowing a balanced offering to be given to each child. This tool is also used by Korein Kinderopvang (child daycare) & speelzaal (playschool) since August 2013. Our Spil Partner Korein also uses "Kleuterplein" (initial school) and "Peuterplein" (pre-school) which precedes it. Korein and De Wilakkers strive to match each others thema's. The 'peuters' (pre-school children) visit our class 1-2 regularly. In addition, a warm transfer takes place from the pedagogical staff of Korein to the class 1-2 teaching staff.

Together with “Korein Kinderplein” we are part of “Spilcentrum Tuindorp”. Pre and Early-school education (Dutch: VVE) is achieved currently with this partner. Also, other nurture supporting bodies will participate in our multi-functional Spilcentrum.

Teaching time allocation in classes 3 through to 8

| Subject | Class 3 | Class 4 | Class 5 | Class 6 | Class 7 | Class 8 |
|---------------------------------|---|---|---|--|---|---|
| Reading |  5 hours |  4 hours |  3 hours 15 min |  3 hours 15 min |  2 hours |  2 hours |
| Language |  4 hours 45 min |  5 hours 45 min |  6 hours 30 min |  6 hours 30 min |  7 hours |  7 hours |
| Arithmetic/Maths |  5 hours |  5 hours |  5 hours |  5 hours |  5 hours |  5 hours |
| World orientation |  5 hours |  5 hours |  5 hours |  5 hours |  5 hours 30 min |  5 hours 30 min |
| Artistic and creative education |  2 hours 45 min |  2 hours 45 min |  2 hours 45 min |  2 hours 45 min |  3 hours |  3 hours |
| Physical education |  1 hour 30 min |  1 hour 30 min |  1 hour 30 min |  1 hour 30 min |  1 hour 30 min |  1 hour 30 min |
| Life studies |  1 hour |  1 hour |  1 hour |  1 hour |  1 hour |  1 hour |
| English language |  1 hour |  1 hour |  1 hour |  1 hour |  1 hour |  1 hour |

2.3 Extra facilities

Our school has the following extra facilities:

- Library
- Playroom

2.4 Pre- and Early-schooling

What is pre- en early-school education?

Children with a risk of falling behind receive via special programme's extra attention for their development ahead of primary school. In this way, they can make a good start at primary school. Pre-school education is offered at the “peuterspeelzaal” (pre-school playgroup) or at the “kinderopvang” (child day-care). Early school education is given in class 1-2 of primary school. The school governing body works in cooperation with the local council and, in both types of education, involvement of the parents is very important.

Our school offers both Pre- and Early-school education. We work together with the “peuterspeelzaal” (playschool) and the “kinderdagverblijf” (child day-care centre) Korein Kinderplein St. Adrianusstraat also contained in the school building using the “Peuterplein/Kleuterplein” program.

3 Support for pupils

3.1 Summary School support profile

What is the School support profile?

In the school support profile, the school describes how pupils requiring extra support will be coached and supported. It also describes what means the school has available to achieve this as well as how the parents are involved in this process. Pupils with an extra support requirement have this need due to (for example) a physical- or mental- disability, a chronic sickness, a behavioural issue or a learning disorder.

The school support profile is available and can be request via the leadership team of the school.

Qualified specialists available

The following qualified specialists are present at our school:

| Specialist | Number of half-days present |
|-------------------------|-----------------------------|
| 👤 Internal coach | 12 |
| 👤 Educational assistant | 8 |

3.2 Safety

Bullying prevention coordinator and counselor

The bullying prevention coordinator at our school is Mister Sanders whose email is: r.sanders@skpo.nl.

The bullying prevention counselor at our school is Mister. Sanders whose email is: r.sanders@skpo.nl.

4 Parents and school

4.1 How parents are involved

Communication with parents

Parents are kept informed in the following ways:

- Via de website;
- Via E-mail;
- Via the parents internet portal.

It goes without saying that we stay in close contact with each other during meetings, individual parent-teacher meetings (10 minute appointment), appointments with the leadership team, IB (internal coach) and teaching staff.

Complaints procedure

The school has a complaints procedure which conforms with the guidelines of the school governing body (the SKPO), in which it is clearly stated how such complaints should be dealt with. More information regarding the complaints procedure is available on the website van de SKPO: www.skpo.nl.

There is at school an internal contact person present who functions as first point of contact for children and parents by signs of or complaints about power or other forms of abuse. These complaints can be in all sorts of areas. Everyone is free to make contact for information, to make a notification but also simply to be heard in difficult situations. The internal contactperson can link you to the various relevant organizations.

Internal contactperson: Ruben Sanders (r.sanders@skpo.nl)

The internal contactperson is aware of the complaints procedure and the possibilities and options it gives to reach solutions. During consultation the best approach and who is required in dealing with the matter to achieve the best possible solution is looked at. If this approach does not deliver a satisfactory result then contact can be made with the external counsellor.

External counselor: Irene Kersten (info@irenekersten.nl, www.irenekersten.nl, 06-11396901)

Parental participation

Parental participation is organised at our school in the following ways:

- “Medezeggenschapsraad” (MR) = Parent participation council
- “Oudervereniging” (OR) = Parents' Association

Parents are occasionally asked to help at school activities. For example, helping at celebrations like Easter and Christmas, the sports day, transport to activities outside the school, etc. Every class has a “klassenouder” (class parent), who carries out various tasks to help the class. In alignment with the OR, committees are formed in which you can participate as parent and in this way you can play an active role in the many activities at the school.

4.2 Voluntary parent contribution

What is the voluntary parent contribution?

Schools are allowed to ask parents for a contribution to the school costs. The conditions are that this contribution is of the parents own free will and that the parents in the MR have approved it. This contribution is to support extra-curricular activities (outside normal lessons).

We ask a voluntary contribution of € 37,50 yearly

From this contribution, we cover:

- The OR determines yearly what it covers.
- Christmas
- School trip
- “Sinterklaas” (Saint Nicolas celebration)

There are no other school costs.

4.3 School insurance

There is school insurance in place.

The school governing body has taken out the following insurance:

- General liability
- School governors liability
- School accident insurance (for pupils, staff and helpers)
- comprehensive travel insurance (camp, schooltrip, excursions, etc.) for pupils, staff and helpers
- school activity insurance
- comprehensive fire inventory insurance

Damage

It can happen that your child can cause damage to, for example, the school building, to school property or to property of other pupils or staff. In this cases the damage will be claimed by making use of your WA (general liability) insurance.

We assume that we can rely on your assistance and cooperation in these cases.

Please ensure that your child does not bring valuables to School!

Damage to and theft of own equipment/property – for example mobile phones – is not covered.

4.4 Reporting sickness and requesting absence

Regarding school absenteeism

Schools are compelled to report unauthorized school absence to the council school attendance officer. Sometimes a pupil cannot attend school but it is permitted absence. Details can be found on the government website (dutch: de Rijksoverheid) regarding when and where this is applicable (www.rijksoverheid.nl):

Conditions for permitted school absence

- In case of sickness the school principal should be informed as soon as possible;
- By an obligation associated with religious beliefs then the parent or guardian must inform the school principal in advance;
- By absence due to a wedding or funeral then the school principal must give permission in advance.

Is it not possible to go on holiday during the school holidays? Then you can ask the school leadership team permission for [school leave of absence outside the school holidays](#).

Parents can report that the children are sick via the parental internet portal.

The procedure for requesting leave of absence for your child is as follows:

Parents can obtain a “absence request form” (in Dutch: aanvraagformulier voor verlof) via the school leadership team. Once the form has been filled in and returned, the parents will receive an email from the school principal either granting or refusing the request.

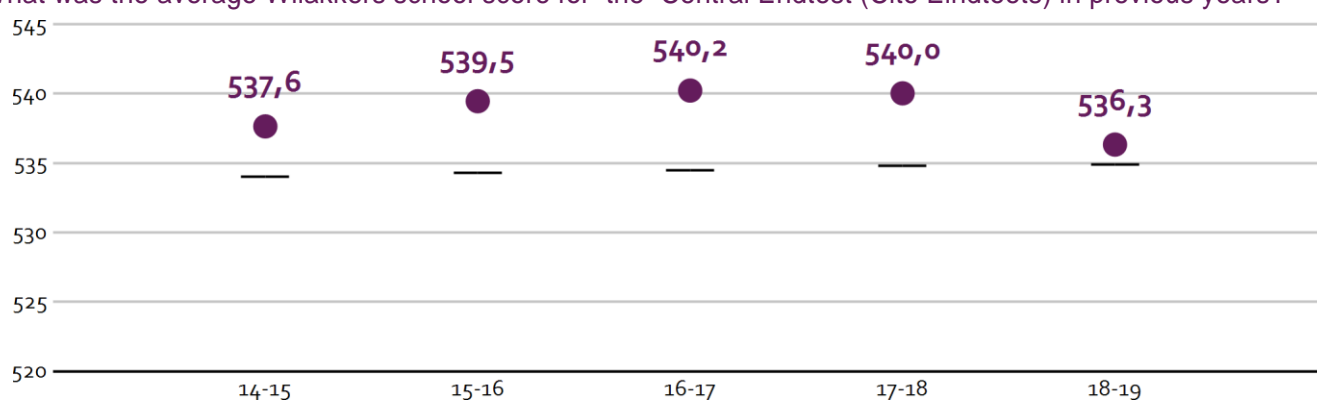
5 Pupil development

5.1 Endtest

What is the endtest?

In the final year of primary school, all pupils make an endtest. This is a compulsory test. Via the endtest, pupils can demonstrate what they have learned at primary school. Independent of the test, the teacher gives the pupil an advice which educational level to pursue at secondary school level. If the pupil scores in the test better than the teachers' advice then the school must reassess the advice. In the case of a lower score this is not required. Hence the endtest is not an exam, pupils cannot fail or pass.

What was the average Wilakkers school score for the Central Endtest (Cito Eindtoets) in previous years?



- School score
- School inspector lower boundary for comparison group relevant to school

5.2 School advice

Which secondary school advice did the school give to pupils in 2017-2018?

| School advice | Percentage of pupils |
|------------------|----------------------|
| vmbo-(g)t | 15,6% |
| vmbo-(g)t / havo | 6,7% |
| havo | 24,4% |
| havo / vwo | 28,9% |
| vwo | 24,4% |

6 Schooltimes and child-care

6.1 Schooltimes

This primary school makes use of a “continuous schedule” (In Dutch: continurooster). This implies a short lunch break during which the children remain at school and that there are one or more afternoon’s free per week.

| | Morning | | Afternoon | |
|-----------|----------------------|---------------|------------|------------------------|
| | Preschool child-care | Schooltime | Schooltime | Afterschool child-care |
| Monday | 07:30 - 08:30 | 08:30 - 14:45 | - 14:45 | 14:45 - 18:30 |
| Tuesday | 07:30 - 08:30 | 08:30 - 14:45 | - 14:45 | 14:45 - 18:30 |
| Wednesday | 07:30 - 08:30 | 08:30 - 12:30 | - 12:30 | 12:30 - 18:30 |
| Thursday | 07:30 - 08:30 | 08:30 - 14:45 | - 14:45 | 14:45 - 18:30 |
| Friday | 07:30 - 08:30 | 08:30 - 14:45 | - 14:45 | 14:45 - 18:30 |

| | |
|---|------------|
|  | Child-care |
|  | Schooltime |

6.2 Child-care

Pre-school child-care

Pre-school child-care is organised in co-operation with [Kinderplein St. Adrianusstraat](#), in and around the schoolbuilding. There are parental costs associated with this.

Lunch breaks

During the lunch break, children will be supervised by the teachers, the school team and parents and this is in and around the school building. No parental costs are associated with this.

After school child-care

After school child-care is organised in co-operation with [Kinderplein St. Adrianusstraat](#), in and around the schoolbuilding. There are parental costs associated with this.

Child-care during days off and school holidays

Child-care is available during days off and school holidays. Primary school De Wilakkers and Korein Kinderplein St. Adrianusstraat form together “Spilcentrum Tuindorp”. The “spilcentrum” offers such services as pre-school child-care, crèche child-care, toddler child-care and after school child-care. There are parental costs associated with these services.

6.3 Vacation Schedule

Vacations 2019-2020

| Vacation | Starting from | Up to and including |
|--------------------|------------------|---------------------|
| Autumn Holiday | 12 October 2019 | 20 October 2019 |
| Christmas Holiday | 21 December 2019 | 05 January 2020 |
| Spring Holiday | 22 February 2020 | 08 February 2020 |
| May Holiday | 25 April 2020 | 10 May 2020 |
| Ascension Thursday | 21 May 2020 | 24 May 2020 |
| Summer Holidays | 11 July 2020 | 23 August 2020 |

